

## THE SOUTHWEST ORLANDO JAYCEES



### Parade Information for Volunteers & Participants

1. One Application And Fee Per Entry **Must** Be Submitted To Participate In The Parade. No Entry May Participate In The Parade Unless They Have Submitted Both An Application And Fee. **All Parade Fees Are Non-Refundable After December 25, 2011.**
2. All Entries **Must** Display A Sign, Banner Or Some Other Insignia Promoting The Theme Of The Parade, "**REMEMBER..CELEBRATE..ACT..A VISION STILL TO FULFILL....**" Entries Are Prohibited From Exclusively Promoting An Individual Business Or Organization.
3. **At Least One Representative From All Organizations Sponsoring An Entry In The Parade Must Attend The Mandatory Meeting For Parade Participants On Wednesday, January 11, 2012 At 6:00 PM At The L. Claudia Allen Senior Center Located At 1840 Mable Butler Blvd., Orlando, FL 32805.** This Meeting Will Provide You With Your Line-Up Instructions (Number), Maps And All Other Pertinent Event Details.
4. All volunteers must attend the **mandatory meeting for volunteers on Thursday, January 12, 2012 at 6:00 PM at the L. Claudia Allen Senior Center located at 1840 Mable Butler Blvd., Orlando, FL 32805. This Meeting Will Provide You With Instructions, Maps And All Other Pertinent Event Details.**
5. On The Day Of The Parade, All Entries Must Arrive At Their Staging Area By The Designated Time And All Units Admitted To The Parade Staging Area Must Have Properly Signed Staging Passes And Identification Issued By The MLK Parade Committee. Units Arriving At The Staging Area Without The Proper Passes And Identification Will Not Be Allowed Into Staging. All Late Arrivals Will Be Turned Away.
6. Performances By Parade Participants Are Limited To Moving Performances Only. **DO NOT STOP THE PARADE TO PERFORM A ROUTINE.** Parade Officials Can Remove Unit(S) From Route If Violated.
7. All Participants In The Parade Are Subject To The City Of Orlando's Laws And Regulations. Failure To Comply Will Result In That Entry's Removal From The Parade Without Refund, And May Be Subject To Possible Fine(S) And/Or Arrest(S).
8. **Local Police And Parade Marshals Will Guide The Movement Of The Parade.** Failure To Comply With The Police Or Parade Marshal's Request Will Result In That Entry's Removal From The Parade Without Refund.
9. All Entries With Children Age 13 And Under Must Be Accompanied By An Adult (At Least One Adult For Every Ten Kids).



10. An Assigned, **Walking Parade Participant(S) May Hand** Individually Wrapped Candy Or Items To The Public Along The Parade Route. **There Are To Be No Items Thrown From Vehicles Or Floats.**
11. There Shall Be No Discharge Of Firearms, Firecrackers Or Other Pyrotechnics.
12. The Authorized Agent For Each Entry Shall Provide Insurance Coverage For The Entry And Its Participants.
13. Displaying, Dispensing Or Consumption Of Any Alcoholic Beverages Is Prohibited.
14. All Entries And Participants Shall Maintain Behavior And Safety And Perform In Good Taste (No Inappropriate Dress Or Dance Routines) From Formation And Through The Duration Of The Parade. Parade Participants Are Not Allowed To Ride On The Outside Of Moving Vehicles; Riding On Hoods, Fenders, Sides Or Roofs Of Vehicles, Etc.

**\*\*\*The best float will be awarded \$500. It will be judged in accordance with the theme in the area of originality, personality, most creative, and most colorful. \*\***

\*\*\*Committee Has Right Of Refusal For Any Applications Submitted And All Applications Will Be Reviewed. Committee Is Committed To Abide By Title VII Of The Civil Rights Act (As Amended In 1972) In That It Is Unlawful To Discriminate Based On Race, Sex, Religion, Color, National Origin, Age, Handicap, Or Political Affiliation.\*\*\*



**City of Orlando Stormwater Section  
Best Management Practices (BMPs) for**

# **SPECIAL EVENTS**

During a rainfall event, water flows from your event site, through storm drains, directly to lakes without any treatment. Stormwater can pick up pollutants such as oil, trash, and spilled food left behind from vendors and guests of your event. As an event coordinator, your organization can be liable for any stormwater violations. These violations could result in substantial monetary fines and cleanup costs. The cost to clean up pollutants once they are in a stormline or lake can be several thousand dollars. To help your event comply with the federal, state, and local stormwater regulations, we have outlined some Best Management Practices (BMPs) for you and your vendors to follow. It is your responsibility to inform all vendors and participants at your event of proper stormwater management practices.

## **BEST MANAGEMENT PRACTICES (BMPS)**

The objective in stormwater protection is that only rainwater enter the storm drain. Best management practices (BMPs) are specific steps taken to prevent stormwater pollution at your event. All employees and vendors shall review this information sheet as a training tool, and make every effort to keep pollutants from going down the storm drain by putting the following BMPs into practice. In the City of Orlando, event planners have the unique opportunity to hold activities in close proximity to our more than 100 local lakes. Please join us in protecting some of our most beautiful natural resources.

<b>ACTIVITY</b>	<b>BEST MANAGEMENT PRACTICES</b>
<b>Contracts &amp; Leases</b>	<ul style="list-style-type: none"> <li>• If you have contracts with vendors participating in your event or companies hired to help with cleanup, include language requiring them to be educated and responsible for proper stormwater management.</li> <li>• Put this language in any contract into which you enter.</li> </ul>
<b>Waste Management &amp; Disposal</b>	<ul style="list-style-type: none"> <li>• Be sure adequate receptacles are provided for use by vendors and guests to prevent litter.</li> <li>• All waste receptacles (dumpsters) must be sturdy, leak-tight, and equipped with lids or covers. Keep all outdoor receptacles closed unless adding or removing wastes.</li> <li>• Do not wash out any receptacles outdoors unless wastewater is collected or discharged to sanitary sewer.</li> <li>• Be sure containers are emptied as needed to prevent overflow. It is also important they are emptied at the end of each day.</li> <li>• Never place liquids in an outdoor waste receptacle.</li> </ul>
<b>Portable Toilets</b>	<ul style="list-style-type: none"> <li>• Be sure they are serviced frequently to prevent any overflows or leaks.</li> <li>• Require your vendor to stake down the portable toilets to prevent them from blowing over in high winds or from being tipped over.</li> <li>• Do not place portable toilets next to or over a storm drain.</li> </ul>

<b>Grease Management</b>	<ul style="list-style-type: none"> <li>• Ensure that each vendor has a spill cleanup kit (i.e., absorbent material, broom, dustpan, trash bags, etc.) on hand at all times. Clean up spills immediately.</li> <li>• Protect the ground under and around your deep fryer using cardboard or a tarp.</li> <li>• Properly dispose of all grease into an approved collection bin.</li> </ul>
<b>Pressure Washing</b>	<ul style="list-style-type: none"> <li>• Use dry cleanup methods to collect litter and absorb any liquid wastes prior to any pressure washing. These include using absorbents (e.g. "Oil-Dri," kitty litter, rags, sand, etc.), sweeping, and scraping off dried debris.</li> <li>• If you are not using any detergents or chemicals and are only cleaning surfaces of ambient dirt or dust, then this wash water can be directed to landscape or contained onsite and allowed to evaporate. However, if there is any food residue or oils on areas that are going to be washed, this method is NOT acceptable.</li> <li>• Prior to pressure washing, identify where all storm drains are located. Storm drains may be located in the gutter at the end of a block or in landscaping hidden from view. Wash water must not be discharged onto paved surfaces or allowed to enter storm drains.</li> <li>• Determine where water will pool for collection.</li> <li>• Use the following types of equipment to protect storm drains and to contain and collect wash water: vacuum pumps, booms / berms, portable containment areas, weighted storm drain covers, inflatable plumber's plugs, oil/water separators, holding tanks, portable sump pumps, hoses, and absorbents. Using wet vacs in areas near storm drains, and ditches is the recommended BMP.</li> <li>• Once water is collected, dispose of it properly. Collected wash water may be disposed of into a sanitary sewer drain at the job site or at the contractor's place of business. (FIRST ask for permission from property owner. DO NOT dispose of wastewater to a septic system.)</li> </ul>
<b>Wastewater Management</b>	<ul style="list-style-type: none"> <li>• Provide disposal containers for your vendors to prevent having this water discharged to the environment.</li> <li>• Keep these disposal containers out of sight of the guests to prevent them from using containers as trashcans.</li> </ul>
<b>Illicit Discharge Reporting</b>	<ul style="list-style-type: none"> <li>• Stay alert for any signs of illegal discharges. Only rainwater is allowed to flow into any storm drain inlet or drainage ditch.</li> <li>• Report any suspicious discharges to your City of Orlando event liaison promptly. To report a fuel or chemical spill, call 911. Please remember, outdoor waste receptacles are intended for dry materials only.</li> </ul>

**CONTACT INFORMATION:**

For more information on stormwater pollution prevention, or to report an illicit discharge, Contact the City of Orlando Stormwater Hotline at (407) 246-2370.

[www.cityoforlando.net/stormwater](http://www.cityoforlando.net/stormwater)



# CITY OF ORLANDO

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## City of Orlando Stormwater Utility Code

### *Section 31.19. Discharge of Polluting matter in Natural Waters Prohibited*

(1) It shall be unlawful for any person to drain, deposit, place or otherwise discharge into any natural outlet or storm water system within the City, or to cause or permit to be drained, deposited, placed or otherwise discharged into such waters, any organic or inorganic matter which causes or tends to cause pollution. Polluting matter includes, but is not limited to, the following:

- (a) Petroleum products, including but not limited to oil, gasoline, and grease
- (b) Solid Waste\* (as defined in City Code Ch. 28.04.Definitions.(18) See below)
- (c) Pet Waste
- (d) Chemicals
- (e) Paints
- (f) Soaps
- (g) Laundry Waste
- (h) Steam Cleaning Waste
- (i) Pesticides, Herbicides or Fertilizers
- (j) Degreasers, Solvents
- (k) Heated Water
- (l) Sanitary Sewage
- (m) Chemically Treated Cooling Water
- (n) Antifreeze, and other Automotive Products
- (o) Lawn Clippings, Leaves, Branches, etc.
- (p) Animal Carcasses
- (q) Silt
- (r) Acids or Alkalis
- (s) Recreational Vehicle Waste
- (t) Dyes (without prior written permission of the Utility Bureau)
- (u) Construction Materials
- (v) Any groundwater which contains phosphorous or nitrogen concentrations greater than the surface water into which the groundwater is discharged
- (w) Any water which exceeds the state surface water standards
- (x) Toxic or Poisonous Solids or Liquids
- (y) Solids in such quantities or of such size capable of causing interference or obstruction to the flow in the City's stormwater system

(2) It shall be unlawful to wash any public or private streets, buildings, sidewalks or parking areas, unless all visible debris and sediments have been removed prior to washing. If the removal of the debris and sediments is not feasible (as determined by the Utility Bureau Chief), then the street, building, etc. may only be washed with the Utility Bureau Chief's prior written approval, which may include requirements to clean the affected drainage pipelines or provide treatment of washwater runoff to prevent downstream pollution. Only water may be used for washing purposes.

\* *Solid Waste*. Solid Waste means sludge unregulated under the federal Clean Water Act or Clean Air Act, sludge from a waste treatment works, water supply treatment plant, or air pollution control facility, or garbage, rubbish, refuse, special waste, or other discarded material, including solid, liquid, semisolid, or contained gaseous material resulting from domestic, industrial, commercial, mining, agricultural, or governmental operations. Recovered materials as defined in this code are not solid waste.